



THE EASTERN REGIONAL HEALTH AUTHORITY

POSITION DESCRIPTION

1. JOB TITLE EMERGENCY MEDICAL TECHNICIAN	2. DIVISION <input type="checkbox"/> SANGRE GRANDE HOSPITAL <input type="checkbox"/> ST. ANDREW/ST. DAVID <input type="checkbox"/> NARIVA/MAYARO	3. DEPARTMENT ACCIDENT AND EMERGENCY
4. ORGANISATIONAL RELATIONSHIP The Emergency Medical Technician will report to the Head of Department (Accident & Emergency) at the Sangre Grande Hospital and the Specialist Primary Care Physician II within the County.		5. NATURE & SCOPE The Emergency Medical Technician (EMT) provides EMT-B Support (Basic Life Support) to victims of illness/injury, per established standards of care and in accordance to instructions given by a senior Clinical Practitioner. The EMT is responsible for responding to emergency calls and facilitating patient transfer in emergency situations from one health care institution to another. Work would be conducted under the supervision of a Senior Clinical Practitioner at the Accident & Emergency Department and General Practitioner Service.
6. SPECIFIC ACCOUNTABILITIES The Emergency Medical Technician: <ul style="list-style-type: none"> <input type="checkbox"/> Utilize ambulances and equipment in accordance with established procedures for the delivery of effective emergency treatment. <input type="checkbox"/> Responds to emergency calls from within the institution and deliver patient care in emergency situations. <input type="checkbox"/> Determines the nature of and the extent of a patient's illness, injuries and other pre-existing conditions and administer appropriate procedures. <input type="checkbox"/> Handles the patient to minimize discomfort and prevent further injury. <input type="checkbox"/> Liaise with Senior Clinician or Nurse in charge in the performance of other duties. <input type="checkbox"/> Stabilizes non-life-threatening situations, including managing wounds. <input type="checkbox"/> Obtains appropriate assistance from the Fire Services, Police, and other public safety agencies where applicable. <input type="checkbox"/> Provides receiving hospital or Health Centre staff with oral and written reports (PCR) of observations and patient care provided and assists as required. <input type="checkbox"/> Ensures that personal protective gear is available and operational. <input type="checkbox"/> Provides basic maintenance and upkeep of vehicles and liaise with Transport Assistant and Fleet Coordinator. <input type="checkbox"/> Conducts cleaning and decontamination of vehicles' interior and exterior and their ancillary equipment in accordance with standard operating procedures. <input type="checkbox"/> Operates communication equipment in accordance with the Authority's Communication procedures. <input type="checkbox"/> Copes with related legal issues as the need arises. <input type="checkbox"/> Performs related work as may be required by the appropriate Authority. 		
7. KEY KNOWLEDGE, SKILLS AND ABILITIES <ul style="list-style-type: none"> <input type="checkbox"/> Knowledge of emergency vehicle inventory and maintenance procedures. <input type="checkbox"/> Comprehensive knowledge and skills in Basic Life Support (BLS). <input type="checkbox"/> Effective communications skills, both oral and written. <input type="checkbox"/> Ability to cope with related legal issues as the need arises. <input type="checkbox"/> Ability to think clearly under pressure and make appropriate decisions. <input type="checkbox"/> Ability to move medical equipment and load lift and/or carry patient transport devices under all conditions. <input type="checkbox"/> Ability to establish and maintain effective working relationships with staff members, volunteer providers and the general public. 		

8. MINIMUM TRAINING AND EXPERIENCE

- Possession of certification as EMT-Basic from a recognized institution.
- At least two (2) years working experience.
- Possession of class 3 and 4 driver's license.
- Must be over the age of 25.
- Certified Defensive Driver

9. SUPERVISORY RESPONSIBILITIES

Not applicable.

10. COMMUNICATION AND WORKING RELATIONSHIP

Internal:

- Registrar Accident & Emergency Department
- Primary Care Physician II
- Nurse in Charge
- Fleet Coordinator
- Transport Assistant

External:

- Public
- Other Health Care Facilities
- Other Regional Health Authorities